

National Aeronautics and Space Administration
Headquarters
Washington, DC 20546-0001



October 19, 2009

Reply to Attn of: Chief Health and Medical Office

TO: NASA Center Directors
FROM: Chief Health and Medical Officer
SUBJECT: Occupational Health Reviews

The Office of the Chief Health and Medical Officer (OCHMO) has adopted a three-year cycle for Occupational Health Reviews, with some qualifications as follows:

- NASA Centers and their associated facilities shall perform self-reviews each year that OCHMO does not conduct an onsite visit, at no greater than 12-month intervals. The results of these reviews shall be submitted to OCHMO. Video teleconferences and/or telecoms shall be used by OCHMO to gather additional information and ask questions of Centers as needed. OCHMO reserves the right to visit Centers if necessary.
- Annual Center self-reviews of Occupational Health Programs shall be as comprehensive as an OCHMO onsite review. Specific requirements for the review format, the deadline, and other requirements will be in the revised NPR 1800.1C. An OCHMO site visit may be necessary in the event adequate self-reviews are not submitted in the time required.

The triennial schedule for Occupational Health reviews will adhere to the same week and month every three years as much as possible. We will provide an annual memorandum with the review dates for each NASA Center or facility to be visited in the upcoming years.

For 2010, the schedule is as follows:

Michoud Assembly Facility	January 25-29, 2010
Marshall Space Flight Center	March 15-19, 2010
Headquarters	May 10-14, 2010
Kennedy Space Center	August 9-13, 2010
Dryden Flight Research Center	October 25-29, 2010

In 2011, we will review the following Centers:

Ames Research Center	January 24-28, 2011
Stennis Space Center	March 14-18, 2011
Glenn Research Center	May 2-6, 2011
Langley Research Center	October 24-28, 2011

In 2012, we will review:

Jet Propulsion Laboratory	January 23-27, 2012
White Sands Test Facility	March 19-23, 2012
Johnson Space Center	May 14-18, 2012
Wallops Flight Facility	June 18-22, 2012
Goddard Space Flight Center	October 22-26, 2012

We believe this triennial review schedule will reduce Center administrative burdens while continuing to assure the highest quality occupational health services across NASA. If there are circumstances at your Center or facility that will make our reviews difficult to support during the dates we have proposed or if you have any questions, please contact Mr. Guy Camomilli at (321) 867-1417 by November 27, 2009.



Richard S. Williams, MD, FACS

cc:

Office of the Chief Health and Medical Officer

- Occupational Health Division/Ms. Angotti
- Senior Environmental Health Officer/Mr. Camomilli
- Federal Workers' Compensation/Employee Assistance/Fitness Oversight Manager/Ms. Hardin

Safety and Mission Assurance

- Safety and Assurance Requirements Division/Mr. Lee

Institutions and Management

- Environmental Management Division/Mr. Roberts

Kennedy Space Center

- IHA/Dr. Moore

NASA Environmental Contracting Officer Technical Representatives

NASA Medical Contracting Officer Technical Representatives